

Data Protection Impact Assessment (DPIA) Summary

DPIA041 REF - Stage 2 Summary

Date Reviewed: 14/06/2024

Service Area/Team:

Prevention

Project name/title for work:

Fire Cadets

SUMMARY OF PROJECT: Humberside Fire and Rescue Service provide a Fire Service Cadet scheme to children aged 13 to 16 in each of the 4 districts. It supports young people in our communities and increase their skills, goals and confidence. It educates young people on fire, water and road safety and the role of the fire service. It offers insight into being a firefighter and teaches many different life skills. We run this with the national award scheme so that we can make sure it is delivered to a high quality. The National Fire Chiefs Council (NFCC) encourage this scheme to promote Cadets. This is because it results in excellent social and economic outcomes. Individuals and leaders will record progress and activities on the secure Fire Cadet Manager web site.

The participants, parents or carers will provide us with the following personal information:

- Full name
- Date of birth/age
- Address and postcode
- E-mail
- Phone number
- Image
- Race or ethnic origin
- Health or social care status

Assurances:

- We explain to fire cadets at first contact how and why their data is used. This is also explained on our published Privacy Notice on our website.
- The system records all activity. This includes any attempts to reidentify or pseudonymise the personal data.
- Members can log on to the system to check that their data is correct and up to date.
- The system has strong security measures to protect the data held in it. This includes the option for two factor authentication.
- The system uses two data centres with a third back-up location.
- HFRS do not keep information longer than needed.
- An Equality Impact Assessment has been completed and is reviewed every two years.
- The Project Lead will manage access for the users and members.
- All staff complete data protection training. Any breaches are investigated thoroughly with an action plan created to prevent it from happening again.