



HUMBERSIDE FIRE AND RESCUE SERVICE

Resilience and Public Safety

Fleet Policy

Owner	Area Manager Resilience and Public Safety
Responsible Person	Head of Fleet, Research and Capability
Date Written	May 2026
Date of Last Review	
Date of Next Review	April 2028
EIA Completed	June 2026

CONTENTS

1. [Introduction](#)
2. [Equality, Diversity And Inclusion](#)
3. [Aim And Objectives](#)
4. [Associated Documents](#)
5. [Definitions](#)
6. [Responsibilities](#)
7. [Policy Statement](#)

1. INTRODUCTION

This policy covers the governance, provision, use and oversight of the Humberside Fire and Rescue Service (HFRS) fleet. It sets out the Service's approach to safety, legality, resilience and suitability for service. This is an overarching policy and must be read in conjunction with the relevant Policy Delivery Guidance (PDG).

Core Code of Ethics

HFRS has adopted the Core Code of Ethics for Fire and Rescue Services. The Service is committed to the ethical principles of the Code and applies them in all it does. These principles are reflected in this policy.

National Guidance

Any national guidance adopted by HFRS will be reflected in this policy.

2. EQUALITY, DIVERSITY AND INCLUSION

HFRS has a legal responsibility under the Equality Act 2010, and a commitment to ensure it does not discriminate either directly or indirectly in any of its functions and services or in its treatment of staff, in relation to race, sex, disability, sexual orientation, age, pregnancy and maternity, religion and belief, gender reassignment or marriage and civil partnership. It also has a duty to make reasonable adjustments for disabled applicants, employees and service users.

3. AIM AND OBJECTIVES

The aim of this policy is to set out the Service's approach to the governance, provision and use of the Humberside Fire and Rescue Service fleet. The policy supports operational readiness, public safety, Service resilience and the effective use of public resources.

The objectives of this policy are to provide strategic intent to:

- Maintain a fleet that is safe, compliant, resilient and fit for purpose.
- Ensure only authorised and competent persons drive Service vehicles.
- Manage the fleet in line with legal, regulatory and national requirements.
- Manage incidents, collisions, defects and related risks through agreed reporting and review arrangements.
- Maintain operational availability to support emergency response, training and business continuity.
- Protect Service vehicles, related equipment and information.
- Ensure these are used only for authorised purposes and in line with relevant guidance.
- Ensure fleet replacement, specification, standardisation, disposal and investment decisions reflect operational suitability, whole life cost, sustainability, value for money and community need.
- Monitor compliance and fleet performance through appropriate reporting and assurance.

- Make clear that failure to comply with this policy and supporting guidance may lead to management action or withdrawal of authority to use Service vehicles.
- Maintain appropriate motor insurance for all Service fleet assets. Motor insurance will be governed corporately to support lawful operation, risk management and effective oversight.

4. ASSOCIATED DOCUMENTS

- Provision and Use of Service Vehicles PDG
- Vehicle Standards PDG
- Fleet Systems and Data PDG
- Security PDG
- Management of Occupational Road Risk Policy
- Equality Impact Assessment
- Legal References –
 - Road Traffic Act 1988
 - Health and Safety at Work etc. Act 1974
 - Management of Health and Safety at Work Regulations 1999
 - Provision and Use of Work Equipment Regulations 1998
 - Road Vehicles (Construction and Use) Regulations 1986
 - Road Vehicle Lighting Regulations 1989
 - Corporate Manslaughter and Corporate Homicide Act 2007
 - Data Protection Act 2018
 - DVSA Guide to Maintaining Roadworthiness
- National Guidance Reference–
 - NFCC Fleet operation/operational responsibilities

5. DEFINITIONS

Humberside Fire Authority (HFA) - the governing body for HFRS.

Authorised Driver - Any member of staff who holds the appropriate driving licence category and is authorised by the Service to use, manage or oversee Service vehicles or related fleet assets within the limits of that authority.

Motor Insurance - The corporate insurance arrangements that provide cover for Service fleet assets and their authorised use, in support of lawful operation, risk management and effective oversight.

Emergency Service Fleet Management (ESFM) - The organisation that provides agreed fleet maintenance and technical support services within the Service's governance arrangements.

Service Vehicles - Vehicles owned, managed and operated by HFRS for operational, response, training or support purposes.

6. RESPONSIBILITIES

Area Manager of Resilience and Public Safety

Has delegated responsibility for the strategic development of the Authority's fleet. This includes oversight of policy, governance and alignment with service priorities.

Head of Fleet, Research and Capability

Responsible for the tactical implementation of actions that support efficient fleet provision and service delivery.

Fleet Manager

Responsible for the day-to-day management of fleet provision, monitoring compliance and performance, and escalating issues where required.

Authorised Driver

Authorised drivers must follow the relevant guidance, complete required checks, report defects and incidents, and use vehicles within the limits of their authority.

Emergency Service Fleet Management (ESFM)

Provides maintenance and technical support for the HFRS fleet and equipment within its area of responsibility. It supports arrangements that help keep the fleet safe, available and fit for service. ESFM operates under a partnership agreement which is reviewed to ensure the ongoing suitability of the arrangement.

7. POLICY STATEMENT

Humberside Fire and Rescue Service is committed to maintaining a safe fleet for all users and road users. All vehicles will be legal, resilient and fit for purpose. The fleet will support emergency response, training and service delivery. Management will protect stakeholders and assets, and maintain public confidence. Clear accountability will be ensured through defined procedures. Control measures will be in place. All arrangements will meet legal, regulatory and national requirements.

This policy sets the strategic direction for how the Service provides, uses, maintains, replaces, secures and monitors its fleet. The associated PDG detail the processes, standards and controls that sit beneath this policy.

The procurement of all fleet assets will follow established procedures as outlined in the Procurement Policy and Provision and Use of service vehicles PDG. All staff and any other authorised users must comply with this policy intent and the supporting guidance. Failure to do so can result in disciplinary action and/or the removal of authority to use Service vehicles or fleet assets.

If anyone requires any further guidance / information regarding this document, please contact Fleet, Research and Capability.